



**REGULAR BUSINESS MEETING OF THE
BOROUGH OF DORMONT STORMWATER AUTHORITY
HELD ON WEDNESDAY APRIL 15, 2020 7:00 PM
VIRTUAL MEETING VIA ZOOM**

Chairman Seth Davis called the virtual meeting to order at 7:00pm.

Roll Call: The following members of the Board were in attendance:

Seth Davis, Chairman
Frank Stumpo, Vice-Chairman
Chad Greenlee
Gary Klimowicz
Ron Hastings

Also Present: Ena Lebel- Solicitor
Deborah Grass – Interim Manager
Tricia Levander - Finance
John Heyl, Engineer- LSSE
Mayor Jason Walsh

Comments from the Chairman: Chairman Davis acknowledged that the March meeting was canceled due to the COVID 19 emergency declaration. Davis requested that the Solicitor review the Virtual Meeting Plan that she has developed based on the new state legislation that amends the Sunshine Act.

Registered Comments from the Public: None

Treasurers Report: Treasurer Ron Hastings reported that February 2020 current collections were \$179,531.99; delinquent collections were \$8,476.92; the balance in the Operating account at February 29, 2020 - \$448,479.40; the balance in the Contingency account - \$50,000.00. Hastings also reported that March 2020 current collections were \$113,249.34; there were no delinquent collections deposited; the balance in the Operating account at March 31, 2020 was \$547,921.35; the balance in the Contingency account was \$50,000.

Public Comment: None

Discussion: Grass reported that they are looking into interest bearing accounts with PNC.

Engineer's Report: John Heyl reviewed the written report. He reported that the Athens Alley project is complete and all complaints have been addressed. There is one additional pavement repair around a manhole adjustment on Kelton Avenue. LSSE will coordinate the line striping that the Board approved on Kelton. Surveys have been completed for the 11th Alley project that will be coordinated with the Borough. Bids are being prepared for an April 13 bid opening (NOTE: the bid opening was postponed until May 11).

Heyl noted that the Board will need to approve Resolutions for grants that were submitted for GEDF funding through Allegheny County and the CFA Board. If approved, there is a 15% local match. The projects include additional work for Athens Alley and work on Louisiana Avenue.

Board Discussion: Mr. Stumpo asked if the Authority can get construction waivers to do the projects. Mr. Heyl stated that the Authority can get waivers but the Borough may not proceed with their project because the funds might not be available in this environment.

Mr. Heyl asked the Board about CCTV work on Arkansas Avenue for 3 culverts at \$5,000 each. This would be in advance of the Borough's work. The Board agreed to postpone this work until it is determined if there will be a larger CCTV project for 2020.

Interim Manager's Report: Grass reviewed the Interim Manager written report. She reported that the Education and Public Outreach Committee met in February and that a tentative date of May 9 was identified for a spring workshop but that this may be on hold due to the pandemic. Levander reported that she has been working with YourCFO and Maher Duessel to produce reports, documentation, and data relative to the close out of the 2019 financial management system and the 2019 audit. Grass reported that information about the bills, meetings, annual report, and other issues is now being posted to Facebook and the website. Grass posted advertisements, worked with Solicitor on Virtual Plan, and set up virtual meetings. She is also working with the Borough Manager to post information re: the virtual meeting schedule and access for the public. She reported that she met with LSSE to discuss projects, MS4 compliance, and bid advertisement and coordination for bid opening for May 11. Grass and Levander also reported that the Board will be getting a Budget to Actual report on a monthly basis and went over the information that this provides.

Committee Reports:

Finance & Legal- No Report

Education & Outreach- The Committee met on February 11 to review material and begin to plan for a May 9 spring workshop. Due to the pandemic this workshop is now on hold until reopening is permitted in Allegheny County.

Board Discussion: The Board members discussed various ways to disseminate public education. Grass reported that she would be submitting something for the Borough summer newsletter and it can be posted to the website. Davis asked if we could ask to be involved in the Borough's update to its zoning ordinance to make sure that pervious surfaces, rain gardens, and green practices are included. Grass will contact the Borough Manager about these issues.

Consent Agenda:

Motion by Stumpo, second by Klimowicz to approve the consent agenda

- a. Meeting minutes for February 19, 2019
- b. March Bill List in the amount of \$13,807.39
- c. April Bill List in the amount of \$15,696.22
- d. Treasurer's Report for March and April 2020
- e. Engineer's Report for March and April 2020

- f. Interim Manager's Report for March and April
- g. Payment to SMGG in the amount of \$463.00
- h. Payment to LSSE in the amount of \$5,213.47
- i. Payment to Grass Root Solutions in the amount of \$3066.33.

Public Comment: None

Board Discussion: None

Motion Carried 5-0

Action Items:

Motion by Davis, second by Hastings to approve the Virtual Meeting Plan as prepared and submitted by the Solicitor.

Public Comment: None

Motion carried 5-0.

Motion by Stumpo, second by Davis to approve Change Order No. 3 to the Athens Alley Stormwater Improvement Project decreasing the amount of the contract by \$41,015.85 and increasing the contract by \$500 .

Public Comment: None

Motion carried 5-0

Motion by Stumpo, second by Davis to adopt Resolutions committing the Authority's local share and authorizing submission of grant requests under the GEDF program for: Athens Alley Improvements and Louisiana Avenue Project as submitted by the Borough Engineer.

Public Comment: None

Motion carried 5-0

Motion by Davis, second by Stumpo to authorize advertisement for bids for the 11th Alley Project.

Public Comment: None

Motion carried 5-0

Discussion Items:

The Board intends to conduct virtual meetings for the May meeting.

The Resolutions can be signed by the President and Secretary and then scanned to the Borough Engineer so that they can be sent to the state.

Levander stated that she would coordinate obtaining signatures from Board members for the banking documents and the checks that require live signatures.

There were no resident comments.

Adjournment: Meeting adjourned at 7:50 by Davis, second by Stumpo. Motion carried 5-0.