



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE  
BOROUGH OF DORMONT STORMWATER AUTHORITY  
HELD ON WEDNESDAY AUGUST 19, 2020 7:00 PM  
VIRTUAL MEETING VIA ZOOM**

Chairman Seth Davis called the virtual meeting to order at 7:00pm.

**Roll Call:** The following members of the Board were in attendance:

Seth Davis, Chairman  
Chad Greenlee  
Gary Klimowicz, Secretary

**Absent:** Frank Stumpo, Vice-Chairman  
Ron Hastings, Treasurer

**Also Present:** Alexis Wheeler - Solicitor  
Deborah Grass – Interim Manager  
Tricia Levander - Finance  
John Heyl, Engineer- LSSE

**Members of the Public Present:**  
Council President Jeff Fabus  
Lauren Schmitt, 3111 Pioneer Avenue

**Comments from the Chairman:** None

**Comments from the Public:** None Registered

**Treasurers Report:** In the absence of Treasurer Ron Hastings, Tricia Levander reported that July 2020 current collections were \$1,989.00; delinquent collections were \$ 524.47; the balance in the Operating account at July 31, 2020 - \$491,241.65; the balance in the Contingency account - \$50,000.00. Tricia also reviewed the June bill list in the amount of \$14,063.84 and the budget to actual report for the month ending July 31, 2020. The collection rate is 83.5% which is about the same as it was last year at this time. She reported that reminders have gone out from Jordan.

**Engineer's Report:** John Heyl reviewed the written report. Heyl reported that Robinson Pipe completed their CCTV work relevant to several storm water complaints: 2811 Connecticut no problems were identified, water is coming from adjacent properties; 3053 Windemere, no problems were detected with the stormwater structures; Athens Alley manhole review was completed. The MS4 inspections are complete and the annual report was reviewed with the Manager. Outfall 17 was cleaned of debris and overgrowth by the Borough crew; Outfall 001-002 is showing some chlorine and detergent residual and will be investigated for illegal discharge. Contracts have been prepared for the 11<sup>th</sup> Alley project and delivered to the Manager.

**Interim Manager’s Report:** Debby Grass reviewed highlights from the written report that was submitted to the Board. She reported that the workshop event on July 21 was a success and the winner of the drawing for the Hydra rain barrel was Rachel Schneider, 3068 Eastmont Avenue – Grass will work with Stormworks to have the rain barrel delivered to the resident. She asked the Board to consider issuing \$100 checks to each of the presenter organizations (Stormworks, Audobon, and Tree Pittsburgh). Tricia worked with PNC to open an interest bearing money market for DSWA funds and the Resolutions are on the action agenda. Grass is working with the Engineer to prepare a 6 Year capital improvement plan – a meeting with the Finance Committee will be scheduled in October for review of the CIP and also to begin the general operating budget for 2021. Grass discussed a catch basin inspection contract with the Engineer so that repairs can be scheduled. Grass talked with Jeff Bergman from Tree Pittsburgh regarding the submission of a tree grant for a 2021 planting. Grass prepared and submitted an article for the Borough’s Fall Newsletter.

**Committee Reports:**

*Finance & Legal-* No report

*Education & Outreach-* The Committee reported the virtual workshop was a success and that they would like to schedule some additional events if possible. The Committee is looking into preparing a video to be launched on the website and Facebook. They will continue to identify opportunities for public outreach. There was a discussion about preparing some Santa Stormwater slides with quiz questions about stormwater management.

**Consent Agenda:**

Motion by Greenlee, second by Davis to approve the consent agenda

- a. Meeting Minutes for July 14, 2020
- b. August Bill List in the amount of \$14,063.84
- c. Treasurer’s Report for August 2020
- d. Engineer’s Report for August 2020
- e. Interim Manager’s Report for August 2020
- f. Payment to SMGG in the amount of \$592.00
- g. Payment to LSSE in the amount of \$7,959.55
- h. Payment to Grass Root Solutions in the amount of \$3,817.83

Public Comment: None

Board Discussion: None

Motion Carried 3-0

**Action Items:**

Motion by Klimowicz, second by Davis, to adopt a resolution of the Authority to authorize signatures for a PNC master resolution and signature cards that will be on file for all bank accounts.

Public Comment: None

Motion carried 3-0.

Motion by Davis, second by Klimowicz to close the contingency checking account and transfer the funds to the new money market interest bearing account.

Public Comment: None

Motion carried 3-0.

Motion by Davis, second by Greenlee to open a PNC money market interest bearing account.  
Public Comment: None  
Motion carried 3-0.

Motion by Davis, second by Klimowicz to approve a \$40 rain barrel credit for James Mastronie, 1506 Greenmount Avenue based on an application, review, and recommendation from the Manager.  
Public Comment: None  
Motion carried 3-0.

Motion by Davis, second by Klimowicz to approve a \$40 rain barrel credit for Lauren Schmitt, 3111 Pioneer Avenue based on an application, review, and recommendation from the Manager.  
Public Comment: Lauren Schmitt thanked the Board for providing the information at the workshop.  
Motion carried 3-0.

The Board discussed the catch basin inspection and repair project. This project would include the inspection and cleaning of the catch basins in the Arkansas Avenue watershed from Hillsdale Avenue to the Borough boundaries in preparation for a contract to complete repairs.  
Motion by Klimowicz, second by Davis to request that the Engineer submit a Service Order Authorization (SOA) with costs to complete the inspections of catch basins from Hillsdale Avenue to the Borough boundaries for the Arkansas Avenue watershed.  
Public Comment: None  
Motion carried 3-0.

Heyl will submit an SOA for the next meeting.

### **Discussion Items:**

The Manager and Board discussed closing the debit card for the PNC checking account since it is still in Jennifer Taylor's name. It was decided that Grass will use her business account until a decision is made about whether to apply for a new check credit card and who should be authorized to make purchases with the card. Grass will use her business credit card and will include authorized reimbursable expenses on her invoices with back up documentation for the Board to review. This item was referred to the Solicitor and Finance Committee for further discussion and recommendation.

The Board discussed donations to the summer virtual workshop presenter non-profit organizations.  
Motion by Klimowicz, second by Greenlee to approve \$100 checks to each of the presenter organizations (Stormworks, Audobon, and Tree Pittsburgh) in appreciation of the services provided to the Authority.  
Public Comment: None  
Motion carried 3-0

The Board discussed submission of a grant application for the TreeVitalize 2021 spring planting. This would result in a community planting in the park that can be sponsored by the Authority. Grass stated that she would coordinate with the Borough Manager for location and need.

Motion by Davis, second by Klimowicz to authorize the Manager to submit an application for the 2021 spring planting grant.

Public Comment: None

Motion carried 3-0

The Manager reported that the annual PA Municipal Authorities Association (PMAA) virtual conference is scheduled for August 31, September 1, and September 2. She and Tricia will be attending – will any Board members wish to attend.

Motion by Davis, second by Klimowicz to authorize attendance at the PMAA virtual conference for Chad Greenlee in the amount of \$99 for registration.

Public Comment: None

Motion carried 3-0

Motion by Davis, second by Klimowicz to authorize the Manager to submit a preliminary application to TreeVitalize Pittsburgh for trees in the Borough's park areas to be coordinated with the Borough Manager.

Public Comment: None

Motion carried 3-0

Grass will also contact Beth at the Borough to see if there will be another drive-in and opportunity for the Authority to sponsor and participate.

#### **Comments from the Public – Other Items**

None

**Adjournment:** Meeting adjourned at 8:50pm by Davis, second by Greenlee. Motion carried 3-0.