



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
BOROUGH OF DORMONT STORMWATER AUTHORITY
HELD ON WEDNESDAY NOVEMBER 18, 2020 7:00 PM
VIRTUAL MEETING VIA ZOOM**

Call to Order: Chairman Gary Klimowicz called the virtual meeting to order at 7:00pm.

Pledge of Allegiance was recited by all present.

Roll Call: The following members of the Board were in attendance:

Frank Stumpo, Vice-Chairman
Chad Greenlee (Logged into the meeting at 7:05pm)
Ron Hastings, Treasurer

Also Present: Alexis Wheeler - Solicitor
Deborah Grass – Interim Manager
Tricia Levander - Finance
John Heyl, Engineer- LSSE

Members of the Public Present: None

Comments from the Chairman: Chairman Klimowicz welcomed everyone to the meeting.

Comments from the Public: None Registered

Treasurers Report: Treasurer Ron Hastings reported that October 2020 current collections were \$658.26; there were no delinquent collections; the balance in the Operating Account at October 31, 2020 is \$449,100.92; the balance in the Money Market account - \$50,001.27. Ron reviewed the November bill list in the amount of \$14,481.52 and the budget to actual report for the month ending October 31, 2020. The collection rate is 86% which is about the same as it was last year at this time.

Engineer's Report: John Heyl reviewed the written Engineer's report. Heyl noted that the Authority has received award letters from Allegheny County for the 2 GEDF grants – one for Louisiana Stormwater Improvements and one for Athens Alley Watershed. We will be confirming the budget, scope, and schedule in order to move on to bidding these projects. Heyl prepared and presented conceptual drawings and budgets for 3 proposed rain gardens in Borough parking lots – W. Liberty Avenue and 2 parking lots on Espy Avenue. The Manager and Engineer will continue to look for grant funding for the rain garden project. Heyl will prepare Service Order Authorizations for the two projects so that they can move forward once the grant contracts are executed. The field review of the catch basins in the Arkansas Avenue watershed is complete and we will need permission from the Board to issue RFPs for the completion of the repair work. Heyl reported that the Borough has requested funding participation for the Arkansas Avenue paving project for catch basins and inlets at the intersection of Arkansas and Belplaine Avenues. Upsizing the pipe to 24 inches is also recommended.

Solicitor Report: The Solicitor reported that she reviewed the Municipalities Authority Act regarding the adoption of the budget and there are no advertising or public hearing requirements for adoption so the Board is free to adopt the budget at any public meeting. She also reviewed the Grass Root Solutions contract and there is no expiration date so there is no need for the Board to take action unless there is a change or termination of the agreement. She also recommended that the title “interim” be eliminated since the arrangement has become longer term. She also reviewed the Authority’s virtual plan and the Governor’s emergency order to telework and hold remote meetings.

Interim Manager’s Report: Debby Grass reported that she has spoken to the project manager at Allegheny County regarding the two grants and the contracting process and is working with the Engineer to prepare material to be submitted. There is an Environmental Review process and a Procurement process that must be completed before contracting and incurring any costs. She reported that she and Tricia have been working with Ron to finalize the 2021 operating budget and the 6 year capital improvement budget and it is on the agenda for the Board’s consideration. She and Tricia also participated in a webinar with DEP concerning public education funding but the Authority is not an eligible applicant – it must be an environmental agency or non-profit corporation. Grass attended the final walk-through for 11th Alley and took photographs of the final project. Grass also noted that the Authority has received a rain garden credit application for 1443 Hillsdale Avenue and she visited and inspected the premises – the application with pictures and documentation is on the agenda for approval.

Committee Reports:

Finance & Legal- There was a Finance Committee meeting on October 29 to review and prepare the final 2021 operating budget and the Capital Improvement Plan. Ron Hastings, Tricia Levander, and Debby Grass attended this meeting. Ron and Debby Grass presented the proposed 2021 budget and 6 year capital plan for Board and is recommending adoption at this meeting. There was a discussion about the projects that are scheduled for 2021. The Board requested that the following line items be amended for the final budget to address additional projects:

*The Green Infrastructure line item from \$50,000 to \$65,000 for the proposed rain garden
The Arkansas Avenue line item – add \$18,000 to cover catch basins at Arkansas and Belplain
The TMDL line item from \$15,000 to \$50,000 to cover MS4 activities*

Education & Outreach- Gary Klimowicz announced that the video completed by him and his children is available on You.tube and will be featured in the Borough newsletter. There is a link to the video from Facebook, the website, and Twitter. This counts as a MCM#1 activity for public education towards the Authority’s MS4 requirements.

Consent Agenda:

Motion by Stumpo, second by Greenlee to approve the consent agenda

- a. Meeting Minutes for October 21, 2020
- b. November Bill List in the amount of \$14,481.52
- c. Treasurer’s Report for November 2020
- d. Engineer’s Report for November 2020
- e. Interim Manager’s Report for November 2020
- f. Payment to Solicitor in the amount of \$653.53
- g. Payment to Engineer in the amount of \$3,748.25
- h. Payment to Management Services in the amount of \$3,817.83

Public Comment: None

Motion Carried 4-0

Action Items:

Motion by Klimowicz, second by Hastings, to approve a request for a 25% rain garden credit on the stormwater fee for Gregory Null at 1443 Hillsdale Avenue. This is an annual credit that will be awarded each year as long as the rain garden is intact and functioning.

Public Comment: None

Motion carried: 4-0.

Motion by Stumpo, second by Klimowicz to authorize the Engineer to circulate a Request for Proposal for the catch basin repair project to qualified proposers and vendors.

Public Comment: None

Motion carried: 4-0

Motion by Stumpo, second by Greenlee to approve the 2021 budget as amended by the Board.

Public Comment: None

Motion carried: 4-0

Motion by Klimowicz, second by Hastings to approve the Six-Year Capital Improvement Plan as presented.

Public Comment: None

Motion carried: 4-0

Discussion Items:

Grass noted that there will be documents to execute relative to the GEDF grant contracts and that it is difficult to obtain signatures in the COVID environment. She asked if the Board would authorize her to sign documents related to the grant in order to advance the process.

Motion by Klimowicz, second by Greenlee to authorize the Manager to sign documents related to the GEDF grants in order to advance the projects.

Public Comment: None

Motion carried: 4-0

The Board discussed the request by the Borough to participate in the Arkansas Avenue paving project for the installation of catch basins/inlets at the intersection of Arkansas and Belplain Avenues.

Motion by Stumpo, second by Hastings to approve the Authority's cost sharing for the Arkansas Avenue project based on the actual cost of the project supported by invoices from the Borough.

Public Comment: None

Motion carried: 4-0

Grass reported that the Board seat that is up this year is Frank Stumpo's and he has been contacted by the Borough to ascertain his interest in staying on the Board. Grass continues to work with the Borough Manager regarding January appointments for the Board.

Comments from the Public – Other Items

There were no comments from the public

Adjournment: Motion to adjourn at 8:25pm by Stumpo, second by Klimowicz. Motion carried 4-0.