



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE  
BOROUGH OF DORMONT STORMWATER AUTHORITY  
HELD ON WEDNESDAY DECEMBER 16, 2020 7:00 PM  
VIRTUAL MEETING VIA ZOOM**

**Call to Order:** Chairman Gary Klimowicz called the virtual meeting to order at 7:00pm.

**Pledge of Allegiance** was recited by all present.

**Roll Call:** The following members of the Board were in attendance:

Gary Klimowicz, Chairman  
Frank Stumpo, Vice-Chairman  
Chad Greenlee, Board Member  
Ron Hastings, Treasurer

Also Present: Alexis Wheeler - Solicitor  
Deborah Grass – Interim Manager  
Tricia Levander - Finance  
John Heyl, Engineer- LSSE

Members of the Public Present: None

**Comments from the Chairman:** Chairman Klimowicz acknowledged the major snowstorm and its impact on stormwater. He asked if the Winter newsletter had come out yet. Grass reported that there is a lot of information about, snow, ice, and salt in the newsletter but it hasn't been delivered to homes yet.

**Comments from the Public:** None Registered

**Treasurers Report:** Treasurer Ron Hastings reported that November 2020 current collections were \$0; the delinquent collections were in the amount of \$892.64; the balance in the Operating Account at November 30, 2020 is \$41,722.41; the balance in the Money Market account is \$400,006.86. Ron noted that most of the money has been moved into the Money Market account in order to maximize interest earnings. Ron reviewed the December bill list in the amount of \$13,767.43 and the budget to actual report for the month ending November 30, 2020. The collection rate is 87% which is about the same as it was last year at this time.

**Engineer's Report:** John Heyl reviewed the written Engineer's report. Heyl provided a summary memo and recommendations for the catch basin cleaning and maintenance work. The bids came in higher than the state threshold limits so they will be rebid during the month of December. The county has completed its environmental review of the GEDTF projects and will be scheduling a meeting to go over procurement policies. Heyl will prepare Service Order Authorizations for the two grant projects so that they can move forward once the grant contracts are executed. There were no stormwater complaints during the month of November.

**Solicitor Report:** The Solicitor had no new issues to report.

**Interim Manager's Report:** Debby Grass reported that she has been working with the county to schedule the procurement policy meeting for the GEDTF grants. The Authority is not permitted to spend money until this meeting is completed. She reported that Jordan has been directed to send out bills for December 31 with a February 1 due date and the 2021 annual report has been prepared for the Board review as it will be included as an insert with the bills. Grass and Levander have been working with the SWIF auditor for a final review of the workers compensation policy. Grass investigated an illicit discharge by contractor for Peoples Gas Company and sent notice to cease. Grass communicated with the Borough Manager and Engineer regarding possible rain garden project; Arkansas Avenue catch basin and storm sewer pipe upgrade project; and planned catch basin repair project. The engagement letter for the Authority's independent audit is included for this evening's agenda.

**Committee Reports:**

*Finance & Legal-* Ron Hastings noted that the budget has been approved and distributed.

*Education & Outreach-* Gary Klimowicz indicated that there is no report this evening but that he would like to schedule a Committee meeting early in 2021.

**Consent Agenda:**

Motion by Klimowicz, second by Hastings to approve the consent agenda

- a. Meeting Minutes for November 18, 2020
- b. November Bill List in the amount of \$13,767.43
- c. Treasurer's Report for December 2020
- d. Engineer's Report for December 2020
- e. Interim Manager's Report for December 2020
- f. Payment to Solicitor in the amount of \$407.00
- g. Payment to Engineer in the amount of \$3,439.30
- h. Payment for Management Services in the amount of \$3,392.50

Public Comment: None

Motion Carried 4-0

**Action Items:**

Motion by Stumpo, second by Greenlee, to table the motion for the Catch Basin Repair project until the January meeting.

Public Comment: None

Motion carried: 4-0.

Motion by Hastings, second by Klimowicz to establish the stormwater fees at the same level with no increase for 2021.

Public Comment: None

Motion carried: 4-0

Motion by Stumpo, second by Klimowicz to approve the 2021 Annual Report as presented for inclusion with the 2021 bills.

Public Comment: None

Motion carried: 4-0

Motion by Klimowicz, second by Greenlee to approve the 2021 Lennon, Smith, Souleret engineering rates as presented.

Public Comment: None

Motion carried: 4-0

Motion by Greenlee, second by Klimowicz to approve the advertisement for continued use of virtual meetings through June of 2021.

Public Comment: None

Motion carried: 4-0

Motion by Stumpo, second by Hastings to approve a Letter of Engagement for Maher Duessel for the 2020 independent audit in the amount of \$6000.

Mr. Stumpo suggested that for 2021, the Authority consider taking proposals for auditing services since it hasn't been done in several years.

Public Comment: None

Motion carried: 4-0

#### **Discussion Items:**

Grass and Levander suggested to the Board that they consider an upgrade of the DSWA website. It is tired and needs refreshed with a more robust presentation for residents interaction. Levander indicated that she has talked to a website designer to begin to develop ideas and possible upgrades. Grass asked the Board whether this is a topic that they would like to be pursued. The Board members unanimously agreed that the management team should continue to explore potential upgrades and pricing. Levander will set up some demonstrations from website designers.

The Board discussed the vacant seat on the Board. Grass indicated that she has been in touch with the Borough Manager to discuss appointments and community engagement. The recruitment of Board members is also highlighted in the Borough newsletter and the Annual Report. Mr. Stumpo is scheduled to be reappointed by the Borough at their January meeting.

#### **Comments from the Public – Other Items**

There were no comments from the public

**Adjournment:** Motion to adjourn at 8:10pm by Klimowicz, second by Stumpo. Motion carried 4-0.