



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
BOROUGH OF DORMONT STORMWATER AUTHORITY
HELD ON WEDNESDAY JUNE 16, 2021 7:00 PM
VIRTUAL MEETING VIA ZOOM**

Call to Order: Chairman Gary Klimowicz called the virtual meeting to order at 7:03pm.

Pledge of Allegiance was recited by all present.

Roll Call: The following members of the Board were in attendance:

Gary Klimowicz, Chairman
Frank Stumpo, Vice-Chairman
Ron Hastings, Treasurer
James Mastronie, Board Member

Not Present: Chad Greenlee, Secretary

Also Present: Alexis Wheeler - Solicitor
Deborah Grass – Manager
Tricia Levander – Finance Officer
John Heyl, Engineer- LSSE

Members of the Public Present: None

Comments from the Chairman: The Chairman reported that the proposed Zoning Ordinance No. 1641 will allow for permeable pavers and a process for installation and maintaining them. He noted that the pavers on Potomac Avenue are not always swept properly; he also noted that the ordinance increases coverage to 60%. He noted that the pandemic emergency declaration ended on June 13 and asked that the Solicitor address the issue of virtual versus in-person meetings. He addressed the heavy storm/rain event over the weekend and affirmed that the Authority is trying to mitigate the flash flooding through several phases on Athens Alley. The Authority continuously reviews the progress and history of the flooding and will continue to make improvements. This year the projects will address Phase 2 on Athens Alley to W. Liberty and also Miles Avenue and Louisiana Avenue at LaSalle. The Authority will continue to apply for grant money and do projects with the fees that are being collected for stormwater management. He stated that we appreciate residents bringing complaints to the Board – it helps to identify problems.

Comments from the Public: None

Treasurers Report: Treasurer Ron Hastings reported that current collections for the month of May were \$4,203.78; the balance in the Operating Account as of May 31 was \$538,638.14; and the balance in the Money Market account was \$150,047.64. There was an error by Jordan in the amount of \$11,682.66 in May – garbage money was deposited in the stormwater authority account by mistake and it was reversed during the month of June. Ron reviewed the May bill list in the amount of \$19,466.41 and the budget to actual report for the month ending May 31. Jordan’s 2021 collection rate to date is 82.7%.

Engineer’s Report: John Heyl LSSE reported that the Arkansas modeling is complete and he presented the study results and drawings to the Board. The watershed drains 114.5 acres and includes connections with the City of Pittsburgh. The report will be issued and the Board can discuss it in more detail at the next meeting. He reported that he inspected the new installations after the storm and the models appear to be accurate. Grass reported that there were a couple complaints after the storm but that there were also compliments about the Athens Alley project addressing back yard flooding. The contractor for the GEDF projects has completed the paperwork required for Allegheny County. The contracts are being prepared for signatures and pre-construction meeting will be scheduled in July. It is hoped that the projects will begin in late July. Heyl and Grass will be meeting with the Borough Engineer regarding the rain garden installation.

Solicitor Report: The Solicitor reported that she reviewed the TrailBlaze contract and there are some changes that she wants to discuss with the Board in Executive Session. She also reported that with the end of the emergency declaration, the Board should be meeting in-person beginning in July. There is no need for a physical quorum but there needs to be public access to the meeting and an in-person presence. Deb Grass stated that she will advertise the meetings for the rest of the year as in-person with a virtual option for residents to participate.

Manager’s Report: Grass reported that she and Levander provided the final documents and held final meetings for the 2020 audit which is due to DCED no later than June 30. She suggested that a Finance Committee Meeting should be scheduled on Monday, June 28 to review the 2020 audit prior to submission to the state. She will advertise the meeting so that any and all Board members can attend. Grass continues to work with the county to process the GEDTF grant documents. She reported that the concurring resolutions must be resigned in blue ink. She worked with the HDH group for renewal of the public officials insurance which is on the agenda for Board approval. The auditors are requiring an IT Disaster Contingency Plan as part of the management letter – Grass will pull a Plan together for Board review and approval. She has discussed the issue of the “silt sock” for the salt pile area with the Borough Manager and will need to replace it – the former one is no longer in use.

Committee Reports:

Finance & Legal- Ron Hastings and Tricia provided an overview of the work begin done with TrailBlaze Creative. Hastings reviewed the process for making the website more user friendly, attractive and streamlined. He said that they need any pictures that people have of projects, educational sessions, or activities

Education & Outreach- Gary Klimowicz stated that there is nothing to report this month.

Consent Agenda:

Motion by Stumpo, second by Hastings to approve the consent agenda

- a. Meeting Minutes for May 19, 2021
- b. June Bill List in the amount of \$19,466.41

- c. Treasurer's Report for June 2021
- d. Engineer's Report for June 2021
- e. Manager's Report for June 2021
- f. Payment to Solicitor in the amount of \$ 518.00
- g. Payment to Engineer in the amount of \$ 7,049.00
- h. Payment for Management Services in the amount of \$3,800.00

Public Comment: None

Motion Carried 4-0

Action Items:

Motion by Klimowicz, second by Mastronie, to approve the renewal of the public officials insurance effective July 1, 2021 in the amount of \$1,650. This is the same premium as for 2020.

Public Comment: None

Motion carried: 4-0.

Motion by Klimowicz, second by Hastings to authorize in-person meetings beginning in July with a virtual option and to authorize the Manager to place the legal ad for all meetings in 2021.

Public Comment: None

Motion carried: 4-0

Discussion Items:

Grass asked the Solicitor if they need a new motion for the signatures for the Concurring Resolutions – the County requires Grass to be the signatory and Klimowicz to witness the signature. Grass reported that the Resolutions had previously been approved by the Board on November 18, 2020. The Solicitor advised that there is no need to take further action.

Grass stated that there is a PMAA webinar on June 23 from 1-2 for *Authority Outreach and the Impact of a Digital Presence*– she and Tricia will attend. Board members should contact her if they are interested in attending.

Grass announced that the PMAA in-person annual conference is scheduled for August 29, 30, and 31 in State College - Staff and Board members are eligible to attend. She will provide additional information.

The Solicitor asked for an Executive Session to provide legal advice about the TrailBlaze contract for website design.

Comments from the Public – None

Adjournment: Motion to adjourn to Executive Session at 8:15pm by Klimowicz, second by Hastings. Motion carried 4-0.