



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
BOROUGH OF DORMONT STORMWATER AUTHORITY
HELD ON WEDNESDAY JULY 21, 2021 7:00 PM**

**DORMONT MUNICIPAL BUILDING - 1444 HILLSDALE AVENUE
DORMONT COUNCIL CHAMBERS
WITH VIRTUAL MEETING VIA ZOOM (Optional)**

Call to Order: Called to order by Ron Hastings, Treasurer, at 7:03pm.

Pledge of Allegiance was recited by all present.

Roll Call: The following members of the Board were in attendance:

Ron Hastings, Treasurer
Chad Greenlee, Secretary
James Mastronie, Board Member

Arrived at 7:25pm: Gary Klimowicz, Chairman
Not Present: Frank Stumpo, Vice-Chairman

Also Present: Alexis Wheeler - Solicitor
Deborah Grass – Manager
Tricia Levander – Finance Officer (via Zoom connection)
John Heyl, Engineer- LSSE

Members of the Public Present: Mayor Walsh (via Zoom connection)

Comments from the Chairman: There were no comments from the Chairman

Comments from the Public: None

Auditors Review: Spenser McGrath from Maher Duessel presented the 2020 annual audit report to the Board. There were no findings and the opinion was clean. It was submitted to DCED by the June 30 deadline and has been advertised by the Authority Manager in the Pittsburgh Post Gazette.

Treasurers Report: Treasurer Ron Hastings reported that current collections for the month of June were \$3,065.02; delinquent collections were \$21,889.52; the balance in the Operating Account as of

June 30 was \$532,268.66; and the balance in the Money Market account was \$150,049.00. Ron reviewed the July bill list in the amount of \$24,277.07 and the budget to actual report for the month ending June 30. Jordan's 2021 collection rate to date is 82.8%.

Engineer's Report: John Heyl, LSSE, reported that the plan to use the stream as part of the PRP Plan has been abandoned because of a landslide that is blocking the stream. The installation of a Stormceptor unit on Louisiana was discussed with the county as an addition to the GEDTF grant. Grass and Heyl met with the Borough Engineer to discuss the ADA parking spots relocation. It has been decided not to touch the parking spaces and just shorten up the rain garden instead. Heyl, Valinsky, and Grass attended the pre-construction meeting on July 20 with the contractor and the county. Contracts were provided to the Solicitor for review. All forms and paperwork has been submitted to the county and the contractor has been issued a Notice to Proceed. Projects are scheduled to be completed within 60-90 days but the lead time for obtaining materials is a concern. Heyl will provide the Board a report on a complaint at 3312 Piedmont where water is seeping under the roadway and lifting the brick – it appears that the inlet and pipe may have collapsed.

Solicitor Report: The Solicitor reported that she reviewed the new laws around public meetings and the physical attendance of Board members now that the emergency declaration by the Governor has been rescinded. She will review the contract documents for the GEDTF projects and provide signatures so that they can move forward.

Manager's Report: Grass reported that she and Levander coordinated and attended the Finance meeting and have been working on financial data and input and that she placed all legal ads for the meetings and for the 2020 audit. Grass worked with the Solicitor to address final changes in the TrailBlaze Creative contract and issued a check so they can proceed. Grass has presented an IT Disaster Contingency Plan for the Board to review and consider and Levander arranged for the purchase and installation of Acronis cyber-security software as part of the Disaster Plan. The team also arranged for the rain barrel drawing and the purchase and delivery of the rain barrels to the winner and for the community garden. Grass has continued to research the "silt sock" purchase and has some information for the Board. She attended the pre-construction meeting and continues to work with the Engineer on the projects and rain garden installation.

Committee Reports:

Finance & Legal- No Report

Education & Outreach- No Report

Consent Agenda:

Motion by Hastings, second by Mastronie to approve the consent agenda

- a. Meeting Minutes for June 16, 2021
- b. July Bill List in the amount of \$24,277.07
- c. Treasurer's Report for July 2021
- d. Engineer's Report for July 2021
- e. Manager's Report for July 2021
- f. Payment to Solicitor in the amount of \$ 1,472.00
- g. Payment to Engineer in the amount of \$ 4,974.74
- h. Payment for Management Services in the amount of \$4,804.53

Public Comment: None

Motion Carried 4-0

Action Items:

Motion by Klimowicz, second by Greenlee, to approve the General Liability insurance renewal through MRM Property and Liability Trust effective August 1, 2021 in the amount of \$1,425.00 – this is the same premium amount as 2020.

Public Comment: None

Motion carried: 4-0.

Motion by Mastronie, second by Klimowicz, to approve payment to the Borough of Dormont in the amount of \$18,600 for the installation of 3 catch basins at the intersection of Belplain Avenue and Arkansas Avenue as previously approved by the Board.

Public Comment: None

Motion carried: 4-0

Discussion Items:

Grass reviewed the IT Disaster Contingency Plan with the Board. This was prepared in order to address a concern in the 2020 audit and was included as part of the review. She asked the Board to please review it carefully and to provide any comments, edits, additions, or revisions before the next Board meeting so that it can be formally adopted.

Grass reminded the Board members that the PMAA in-person annual conference is scheduled for August 29, 30, and 31 in State College - Staff and Board members are eligible to attend.

There was no other new business to discuss.

Comments from the Public – None

Adjournment: Motion to adjourn by Klimowicz, second by Hastings. Motion carried 4-0. Meeting was adjourned at 8:15 pm.