

# 2021 Street Fair Vendor Rules

MUST BE POSTED IN EACH BOOTH

1. Participants must adhere to Street Fair opening and closing time set by the Borough.
2. Due to the Dormont Fire Department's regulations we must maintain a 20' fire lane down the center of the street.
3. Booth spaces shall be approximately **10' x 20' (size of a typical parking space on Potomac Ave.)**
4. **NO AWNINGS** are allowed. Nothing can need to be tethered to buildings.
5. Participants must stay within the parameters of your assigned space. Please keep sidewalks and sidewalk pedestrian access openings clear.
6. We will provide the spaces; you provide your own booth structures and canopies, power/electricity, lighting, tables, chairs, etc. It can get windy and canopies need to be weighted.
7. Participants must conform to all entry and exit traffic patterns and parking instructions.
8. Participants shall not move to another location without official permission.
9. Participants must sell only from their designated space; no roving is allowed.
10. Participants are responsible for construction, removal and clean-up of their own booth in accordance with fire and health codes.
11. Booths must conform to size restrictions on all sides and not infringe on walkways.
12. No dogs or pets of any kind are allowed.
13. The clean up of the booth and surrounding areas is the responsibility of the vendor. Area must be cleaned immediately upon closing.
14. **All vendors** are required to carry insurance coverage. Please submit a certificate of Insurance from your insurance carrier indicating that your participation in this event is covered under that policy and naming the Borough of Dormont as an additional insured. **If you do not have insurance, you can sign a hold harmless form in its place, due back prior to the event opening on October 9, 2021.**  
The vendor hereby agrees to indemnify, defend, and hold harmless the Borough of Dormont, and its elected or appointed boards, officers, agents, attorneys and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorney fees arising out of, or in any way connected with the undersigned's participation in the Street Fair must adhere, and/or the participation of the undersigned's agents, officers, employees, subcontractors, or independent contractors in the Street Fair. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act a limitation upon the amount of indemnification to be provided by the undersigned. **PROOF of insurance is required due back prior to the event opening on October 9, 2021. Insurance requires a \$1,000,000 Combined Single Limit of General Liability Coverage naming the Borough of Dormont as an additional insured.**
15. No obscene or offensive signs/literature permitted. Political literature or religious information may be distributed only from political or religious organizations registered with the Street Fair to do so.
16. Only advertising promoting Businesses will be permitted.
17. Only LP gas or charcoal barbeques are allowed.
18. Participants will cooperate with the Borough in any way necessary to provide a safe and enjoyable Fair for citizens attending, as well as participants.
19. Alcoholic beverages are prohibited in booths.
20. Allegheny County Health Department Standards for Food Preparation and Handling must be maintained.
21. Any vendors selling food products must display a list of ingredients in their food, including proper warnings about foods containing nuts or other known allergens.
22. **Food vendors are responsible for covering the area under their booths to protect the new pavers from accidental spills. Vendors are responsible for cleanup of spills should they happen.**

## VENDOR INFORMATION

### 1. Set-up and Take-down

The Dormont Street and Music Festival (Street Fair) will run from **1:00 pm until 8:00 pm** on Saturday, October 9, 2021. For unloading and setup, vehicles **will** be allowed in the staging area beginning at **11:00 am until 12:30 pm** only on Saturday. **ONLY ONE VEHICLE PER SPACE** will be allowed inside the venue at any time. You may not begin assembling your booth and display until after your vehicle is removed from the staging area. We ask for your cooperation to avoid congestion during this loading/staging time. No vehicles are allowed in the staging area during event hours. You may close your booth early, but vehicle access is not permitted until the Dormont Borough Fire Department approves of it. If you wish to remove your merchandise from the event before ending times, you will have to walk or hand-truck your merchandise out.

### 2. Liability Insurance

The vendor hereby agrees to indemnify, defend, and hold harmless the Borough of Dormont, and its elected or appointed boards, officers, agents, attorneys and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorney fees arising out of, or in any way connected with the **undersigned's participation in the Street Fair** must adhere, and/or the participation of the **undersigned's** agents, officers, employees, subcontractors, or independent contractors in the Street Fair. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act a limitation upon the amount of indemnification to be provided by the **undersigned**. **PROOF of insurance or hold harmless form is required no later than October 9, 2021 to ensure your space is reserved. Insurance requires a \$1,000,000 Combined Single Limit of General Liability Coverage naming the Borough of Dormont as an additional insured.**

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Please return this section to the Borough Office (Dormont Street Fair 1444 Hillsdale Ave Suite 10, Pittsburgh, PA 15216), scan to [BBachman@boro.dormont.pa.us](mailto:BBachman@boro.dormont.pa.us) or to Beth Bachman the day of the event.

I hereby agree to adhere to all the rules and regulations laid out by the Borough of Dormont for the 2021 Dormont Street and Music Festival (Street Fair).

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Signature

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Date

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Print Name

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Business