



MINUTES
THE REGULAR BUSINESS MEETING OF THE
BOROUGH OF DORMONT STORMWATER AUTHORITY
HELD ON WEDNESDAY MARCH 16, 2022 6:00PM

IN-PERSON AND VIRTUAL MEETING VIA ZOOM

Call to Order: Meeting called to order by Gary Klimowicz, Chairman, at 6:03pm.

Pledge of Allegiance was recited by all present.

Roll Call: The following members of the Board were in attendance:

Gary Klimowicz, Chairman
Frank Stumpo, Treasurer
James Mastronie, Secretary
Jennifer Kremm Nolan, Board Member
Renee Heldman, Board Member

Also Present:

Alexis Wheeler Solicitor – SMGG
Tricia Levander, Finance Officer
Deborah Grass, GRS, Manager (via Zoom)
John Heyl, Engineer- LSSE

Members of the Public Present: Helen Ortiz (via Zoom), Mayor Jason Walsh

Comments from the Chairman: The Chairman acknowledged the impact on stormwater during the last snowfall and also noted that April showers may create additional problems. He welcomed new Board members Renee Heldman and Jennifer Kremm-Nolan.

Comments from the Public: None.

Treasurers Report: Frank Stumpo read the Treasurers Report noting that there were current collections from Jordan in the amount of \$201,029.35 for the month of February and delinquent collections in the amount of \$2,520.39; there were no credits; the balance in the Operating Account as of February 28 was \$403,249.21; and the balance in the Money Market account was \$150,057.88. Jordan has collected 68.9% of the amount billed on January 15, 2022. The March bill list is included in the Board packet in the amount of \$17,461.16 and the budget to actual report for the month ending February 28, 2022 is included in the Board packet.

Engineer's Report: John Heyl reviewed the Engineers report and noted that the DCED Local Share grant application was submitted on March 13. Heyl reported that the rain garden project has been re-

advertised and bids will be accepted on April 13. Heyl investigated a complaint from the Borough about a storm sewer partial collapse in the Espy Avenue parking lot and has provided a report and recommendation. Grass will request that the Borough steel plate the collapse in order to prevent a trip hazard. Columbia Gas is in the process of marking the lines and will repair a curb that has collapsed on Kelton right above Texas Avenue. A curb has collapsed at the corner of Belplain and Arkansas near where the new storm grate was installed – this information should be forwarded to the Borough for repair of the curb. This was part of the Borough’s 2021 road project.

Solicitor’s Report: The Solicitor assisted the Manger with setting up the Special Meeting and provided advice on the continued use of virtual meetings. She also reviewed the TrailBlaze Creative contract for services which is an action item on tonight’s agenda.

Manager Report: Grass reported that legal ads were placed for the Special Meeting of March 10 and for the re-bid of the rain garden with a deadline of April 13. Grass and Levander are preparing material for the 2021 audit and will meet with the auditor to begin the field work around the first week in April. Levander continued to work with TrailBlaze Creative on the hosting and launch of the new website. Grass continued to work on compliance issues with the county contracts and amendments extending the grant contracts through June 30, 2022. Grass prepared Resolution 01-2022 for the LSA grant that was submitted and is working on the PA American environmental grant due on March 31.

Committee Reports:

Finance & Legal- The Committee will monitor the completion of the 2021 audit.

Education & Outreach- Chairman Klimowicz will schedule a meeting to discuss the Spring-Summer workshop.

Consent Agenda:

Motion by Stumpo, second by Mastronie to approve the consent agenda for February and March:

- a. Meeting Minutes for January 19, 2022
- b. Meeting Minutes for February 16, 2022
- c. Special Meeting Minutes for March 10, 2022
- d. Bill List – February 16, 2022
- e. Bill List – March 16 , 2022
- f. Treasurer’s Report – February 2022
- g. Treasurer’s Report – March 2022
- h. Engineer’s Report – February 2022
- i. Engineer’s Report – March 2022
- j. Manager’s Report – February 2022
- k. Manager’s Report – March 2022
- l. Payment February and March – Invoice from Solicitor
- m. Payment February and March – Invoice from Engineer
- n. Payment February and March – Invoice from Manager
- o. Payment to Solicitor in the amount of \$ 468.50
- p. Payment to Engineer in the amount of \$ 668.63
- q. Payment for Management Services in the amount of \$3,621.77

Public Comment: None
Motion Carried 5-0

Action Items:

Motion by Klimowicz, second by Mastronie to adopt Resolution 01-2022 authorizing a grant application request in the amount of \$500,000 through the Local Share Account, Commonwealth Financing Agency. (This will confirm action taken at the virtual meeting on March 10)

Public Comment: None
Motion Carried 5-0

Motion by Mastronie, second by Stumpo, to approve a website hosting agreement for TrailBlaze Creative in the amount of \$1,440 per year – first year no charge. There was a discussion with the Manager and Solicitor about the impact and benefit of the agreement. There is protection in the agreement for a transition for different hosting in the future if necessary. If the agreement is approved, the new website will be launched this week.

Public Comment: None
Motion Carried 5-0

Motion by Klimowicz, second by Kremm-Nolan to authorize a grant application to PA American Water for an Environmental Grant in the amount of \$10,000 for the installation of a rain garden on W. Liberty Avenue. Applications are due March 31 and the Manager will complete and submit the application.

Public Comment: None
Motion Carried 5-0

Motion by Klimowicz, second by Stumpo, to repair and replace a catch basin in the Espy Avenue parking lot and to authorize CCTV of the downstream line segment as recommended in a Memo from the Authority Engineer.

Public Comment: None
Motion Carried 5-0

Discussion Items:

Growing Greener Grant - Grass announced that the PA Growing Greener Grants are due by **Due June 25**. There is no minimum, no maximum and require a 15% Local Match. Authorities are legal applicants – the project must be discussed with the DEP representative for the District. Grass suggested that the project should focus on TMDL load reduction projects. Heyl suggested that the proposed rain garden in Dormont Park would be the ideal project to address the TMDL. Mayor Walsh stated that the Borough Council is looking at the reconstruction of the playground and that the installation of a rain garden may not be an ideal project to introduce at this time. It will have to be coordinated with the Borough Council. The DSWA Board members would like to discuss the project with the Borough's Recreation Committee. Grass will open discussions with the Borough Manager and Borough Engineer. Ideally, there would be a public process for the introduction of the TMDL project. Heyl emphasized that this is a critical project for meeting the reduction in the TMDL and BMP requirements under the MS4 permit.

Discussion of Laptop for the Authority – Levander reported that there was another power outage at the Borough and the team was not able to access Authority financial files. The Authority is currently dependent on the Borough’s system, server, and support. Grass and Levander recommended that the Authority purchase its own laptop and download the QuickBook files to the laptop and to move all of the regular files to OneDrive which is a cloud-based storage system. There was a consensus to move forward with this option – Grass and Levander are authorized for purchases up to \$1000 and anything exceeding that will be brought to the Board for approval.

Grass announced the following training opportunities – Board members can contact her if they are interested in attending either training:

Board Member Training – Friday, March 18 Cranberry Township

Management Training – Friday, April 29 Seven Springs Resort

Adjournment: There being no further business of the Authority, the meeting was adjourned at 7:10pm.