



**MINUTES**  
**THE REGULAR BUSINESS MEETING OF THE**  
**BOROUGH OF DORMONT STORMWATER AUTHORITY**  
**HELD ON WEDNESDAY NOVEMBER 16, 2022 6:00PM**

**IN PERSON (COUNCIL CHAMBERS, 1444 HILLSDALE AVENUE)**  
**AND VIRTUAL MEETING VIA ZOOM**

**Call to Order:** Meeting called to order by Frank Stumpo, Treasurer, at 6:00pm.

**Pledge of Allegiance** was recited by all present.

**Roll Call:** The following members of the Board were in attendance:

Gary Klimowicz, Chairman (arrived at 6:05pm)  
Frank Stumpo, Treasurer  
James Mastronie  
Renee Heldman

**Not Present:** Jennifer Nolan-Kremm

**Also Present:** Deborah Grass, Manager  
Alexis Wheeler, Solicitor  
Tricia Levander, Finance Officer  
John Heyl, Engineer- LSSE

**Members of the Public Present:** None

**Comments from the Chairman:** The Chairman had no official comments

**Comments from the Public:** None.

**Treasurers Report:** Treasurer Frank Stumpo read the Treasurers Report into the record noting that there were current collections in the amount of \$11,064.59 from Jordan and delinquent collections in the amount of \$848.05 for the month of September; there were no credits; the balance in the Operating Account as of October 31 was \$353,804.70; and the balance in the Money Market account was \$150,672.07. Jordan has collected 88% of the amount billed on January 15, 2022 – this is better than 2021. Only \$47,413.03 has not been collected to date. The November bill list is included in the Board packet in the amount of \$17,365.99 and the budget to actual report for the month ending October 31, 2022 is included in the Board packet. Grass noted that the fund balance would be higher

if the Authority had received reimbursement for the Louisiana Avenue project – there will be an Executive Session to address this issue.’

**Engineer’s Report:** John Heyl reported that the survey has been completed for the TMDL project in Dormont Park and they are preparing the layout/phasing plan for review. Final change order and payment for Athens Alley is submitted for approval and payment in the amount of \$6,581.90. A final change order has been submitted to Independent Enterprise Inc. for final payment but they have declined to sign off – this will be discussed in Executive Session. LSSE will submit the small water and sewer grant to the CFA in December – there is a Resolution on the agenda this evening to adopt. John is working with the Borough to review the demolition of a garage to ensure that the stormwater is directed properly. John Heyl requested that the Manager send a letter to the County to request an extension on the Louisiana Avenue project due to the difficulty in getting the contractor to agree to the final change order and payment.

**Solicitor’s Report:** The Solicitor reviewed the PLGIT materials, application, and agreement for the Board. She also discussed potential litigation with the Engineer relative to the Louisiana Avenue project which will be reviewed in Executive Session.

**Manager Report:** Deborah Grass reported that it has been a busy month. We got some good news from Senator Fontana’s Office - the Authority was awarded \$125,000 in GEDTF funding for the Piedmont Avenue project – it can now be scheduled for 2023. Tricia continues to work with PLGIT to complete paperwork and transfer funds from PNC. Grass reported that there was a DEP complaint about an illicit discharge but upon investigation it was from a home in Mt. Lebanon and did not impact the Borough’s catch basins or storm sewers. There was a lot of work this month on the 2023 operating and capital budgets which will be presented for consideration this evening. Tricia and Grass have been working on disposition of documents and there are two Resolutions related to the adoption of the state’s Record Retention Schedule and actual disposition of documents. They will continue to purge documents that have electronic copies in the system. Grass has a phone conference tomorrow with W. PA Conservancy to discuss a residents’ tree planting that will be jointly sponsored by the Authority and the Conservancy for Spring tree planting. Grass has been working with the Engineer, Solicitor, and contractor to get the paperwork in place to close-out the grants. Tricia has been working with the auditors to complete the compliance audit for the GEDTF grants. Grass also reported that the PRT will be doing a project at Dormont Station and will need information about the storm sewer facilities in that area.

#### **Committee Reports:**

*Finance & Legal-* Stumpo reported that the Committee met on November 10 and finalized the 2023 operating and capital budget. Grass reviewed the highlights of the 2023 revenue and expenditure projections and the capital project budget. It will change slightly with the GEDTF Piedmont Avenue grant award.

*Education & Outreach-* Chairman Klimowicz stated there was nothing to report. Grass stated that the article for the Winter Newsletter has been submitted.

#### **Consent Agenda:**

Motion by Mastronie second by Klimowicz to approve the consent agenda for October:

- a. Meeting Minutes September 21, 2022
- b. Meeting Minutes October 19, 2022
- c. Meeting Minutes-Finance Committee November 10, 2022
- d. Bill List – Through November 16, 2022
- e. Treasurer’s Report – November 2022
- f. Engineer’s Report – November 2022
- g. Manager’s Report – November 2022
- h. Payment – Invoice from Solicitor in the amount of \$1,176
- i. Payment – Invoice from Engineer in the amount of \$4,707.04
- j. Payment – Invoice from Manager in the amount of \$4,053.82

Public Comment: None

Motion Carried 4-0

**Action Items:**

- a. Motion by Klimowicz second by Stumpo to approve the 2023 Operating Budget as presented.  
Public comment: None  
Motion carried 4-0.
- b. Motion by Heldman, second by Mastronie to approve the 2023 Capital Project Budget as presented.  
Public Comment: None  
Motion carried 4-0.
- c. Motion by Klimowicz, second by Stumpo to approve Change Order No.1 for the Athens Alley project increasing the contract amount by \$11,747.65  
Public Comment: None  
Motion carried 4-0.
- d. Motion by Stumpo, second by Heldman to authorize final payment in the amount of \$6,581.09 to Independent Enterprises Inc. as recommended by the Authority Engineer.  
Public Comment: None  
Motion carried 4-0.
- e. Motion by Stumpo, second by Mastronie to table action relative to the Louisiana Avenue change order and final payment. This will be discussed in Executive Session.  
Public Comment: None  
Motion carried 4-0.
- f. Motion by Klimowicz, second by Mastronie to adopt Resolution 2022-04 for the Small Water and Sewer Grant Program requesting \$500,000 for the TMDL – Dormont Park Retention Tank Phase 1 Project.  
Public Comment: None  
Motion carried 4-0.

- g. Motion by Stumpo, second by Heldman to adopt Resolution 2022-05 declaring the Authority's intent to follow the schedule and procedures for the PHMC disposition of documents set forth in the Record Retention Manual.  
Public Comment: None  
Motion carried 4-0.
- h. Motion by Klimowicz, second by Mastronie to adopt Resolution 2022-06 authorizing the disposition of hard copy records as shown on the Resolution while retaining electronic copies.  
Public Comment: None  
Motion carried 4-0.
- i. Motion by Klimowicz, second by Heldman to approve the costs associated with the 6<sup>th</sup> Alley storm sewer/catch basin project undertaken by the Borough Street Department not to exceed \$1,500.  
Public Comment: None  
Motion carried 4-0.
- j. Motion by Stumpo to cancel the December meeting and to authorize the legal advertisement for the same.  
Public Comment: None  
Motion carried 4-0.
- k. Motion by Klimowicz, second by Heldman to approve the payment of routine and ordinary bills for the month of December 2022.  
Public Comment: None  
Motion carried 4-0.

**Discussion Items:**

Tricia has researched the purchase of shirts from Custom Leisure and will send out an email requesting size and preference information.

Grass reported that a letter from the Borough has gone out to Gary Klimowicz letting him know that his term on the Board has expired and asking if he wishes to be reappointed. He indicated that he would not be remaining on the Board. Grass and the Board members thanked him for his efforts and service to the Borough and wished him all the best.

**Comments from the Public:** None

**Adjournment:** There being no further business of the Authority, the meeting was adjourned to Executive Session to address potential litigation related to the Louisiana Avenue project at 6:55pm.