



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
BOROUGH OF DORMONT STORMWATER AUTHORITY
HELD ON WEDNESDAY JULY 19, 2023 6:00 PM**

**DORMONT MUNICIPAL BUILDING - 1444 HILLSDALE AVENUE
DORMONT COUNCIL CHAMBERS
WITH VIRTUAL MEETING VIA ZOOM (Optional)**

Call to Order: Meeting called to order by James Mastronie, Vice-Chairman at 6:06pm.

Pledge of Allegiance was recited by all present.

Roll Call: The following members of the Board were in attendance:

Present: James Mastronie, Vice-Chairperson
Jennifer Nolan-Kremm, Treasurer
Rosey Kipp (Via Zoom)

Absent: Frank Stumpo, Chairperson

Also Present: Deborah Grass – Manager
Tricia Levander – Finance Officer
Alexis Wheeler – Solicitor
John Heyl, Engineer- LSSE

Members of the Public Present: Ken Krugh, Shade Tree Commission

Comments from the Chairman: No comments from the Vice-Chairperson

Comments from the Public: None

Treasurers Report: Treasurer Jennifer Nolan-Kremm reported that current collections for the month of June were \$1,819.33; delinquent collections were \$2,189.80; there was a \$40 credit issued for a rain barrel; the balance in the P L G I T Operating Account as of June 30 was \$899,312.34. Jennifer reviewed the June bill list in the amount of \$21,074.17 and the budget to actual report for the month ending June 30. The total collection rate through June 31 is 80%. This is slightly lower than 2022.

Engineer's Report: John Heyl, LSSE, reported that a pre-bid meeting was completed with Allegheny County and LSSE is preparing the Phase 1 construction drawings for the Piedmont Avenue stormwater project. The County has given us permission to move forward with the project. The LSA grant through DCED in the amount of \$500,000 will provide most of the funding for this project. The proposals for the catch basin inspection and repair came in high so LSSE is recommending that the Authority award a bid for inspection without repairs to State Pipe in the amount of \$17,025. A meeting was held with the Borough on July 19 to address the TMDL project in Dormont Park and the public process.

Solicitor Report: The Solicitor did research on the authority for awarding an emergency contract and reviewed sheriff sale material. The Solicitor would like to review the cyber-security policy and provide comments to the Manager and Board for the next meeting.

Manager's Report: Grass reported that she worked with the insurance broker to obtain a renewal quote for the Authority's general liability insurance. As part of that process she has drafted a cyber-security policy for the Solicitor's review and the Board's consideration. The 2022 audit has been placed in the Post Gazette as required by law. The Microsoft 365 software has been renewed. All residential tree applications have been downloaded and a site visit will be scheduled for early in August. She investigated several complaints and visited various sites after the July 13 storm including the rain garden. She attended the meeting with the Borough regarding the TMDL project in Dormont park. She downloaded the LSA application for 2023 and coordinated with LSSE for a submission. She worked with LSSE to address an emergency repair that is necessary to address a storm sewer collapse.

Committee Reports:

Finance & Legal- No Report this month

Education & Outreach- Grass provided an update on the TreeVitalize residential tree program – there are currently only 6 requests for trees. She will be visiting sites with the forester in early August.

Consent Agenda:

Motion by Nolan-Kremm, second by Mastronie to approve the consent agenda.

- A. Meeting Minutes for June 21, 2023
- B. July Bill List in the amount of \$21,074.17
- C. Treasurer's Report for July 2023
- D. Engineer's Report for July 2023
- E. Manager's Report for July 2023
- F. Payment to Solicitor in the amount of \$480.00
- G. Payment to Engineer in the amount of \$5,777.65
- H. Payment for Management Services in the amount of \$4,351.23

Public Comment: None

Motion Carried 3-0

Action Items:

A. Motion by Mastronie, second by Nolan-Kremm to approve the renewal of the Authority's general liability insurance through Philadelphia Insurance c/o MRM Property & Liability Trust effective August 1, 2023 in the amount of \$2,069. Grass reported that this is an increase from 2022 – but the Authority also received a dividend check in the amount of \$618 from MRM.

Public Comment: None

Motion Carried 3-0

B. Motion by Mastronie, second by Nolan-Kremm to approve the final payment in the amount of \$1,712 to Maher Duessel for the completion of the 2022 independent audit.

Public Comment: None

Motion Carried 3-0

- C. Motion by Mastronie, second by Nolan-Kremm to accept a proposal from State Pipe in the amount of \$17,025 for the 2023 catch basin/inlet inspection program. LSSE recommends eliminating the grouting from this contract.
Public Comment: None
Motion Carried 3-0

Discussion Items:

- A. Heyl and Grass reported that they were notified by the Borough that there was a storm sewer collapse that caused a large sink hole in the middle of the intersection on Belplain Avenue at Arkansas Avenue. She provided the Board with pictures of the road collapse. LSSE contacted the emergency contractor to obtain a quote to do the emergency repair. The Solicitor reviewed the information and provided an opinion that it is appropriate for the Board to take this action. It is recommended that the Board accept a proposal from Stefanik’s contracting in the amount of \$28,540 to undertake the repair.

Motion by Mastronie, second by Nolan-Kremm to accept the proposal from Stefanik’s contracting to complete the emergency repair at Belplain Avenue at Arkansas Avenue for the amount of \$28,540.

- B. Grass reported that she has drafted a cyber-security policy for the Solicitor and Board to review and consider for the next Board meeting.
- C. Vacant Position – the Board will continue to work with the Borough to identify new members for Board appointment. Mr. Krugh said he might consider applying for the position.

Comments from the Public – None

Adjournment: Motion to adjourn by Mastronie, second by Nolan-Kremm. Motion carried 3-0. Meeting was adjourned at 6:50 pm.