



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
BOROUGH OF DORMONT STORMWATER AUTHORITY
HELD ON WEDNESDAY JUNE 21, 2023 6:00 PM**

**DORMONT MUNICIPAL BUILDING - 1444 HILLSDALE AVENUE
DORMONT COUNCIL CHAMBERS
WITH VIRTUAL MEETING VIA ZOOM (Optional)**

Call to Order: Meeting called to order by Frank Stumpo, Chairman at 6:00pm.

Pledge of Allegiance was recited by all present.

Roll Call: The following members of the Board were in attendance:

Present: Frank Stumpo, Chairperson
Jennifer Nolan-Kremm, Treasurer
Rosey Kipp (Via Zoom)

Absent: James Mastronie, Vice Chairperson

Also Present: Deborah Grass - Manager
Alexis Wheeler – Solicitor
John Heyl, Engineer- LSSE

Members of the Public Present: None

Comments from the Chairman: The Chairman welcomed new Board member Rosey Kipp.

Comments from the Public: None

Review 2022 Audit: Amy C. Lewis from Maher Duessel reviewed the 2022 independent audit with the Board members and staff. The audit must be submitted to DCED no later than June 30.

Treasurers Report: Treasurer Jennifer Nolan-Kremm reported that current collections for the month of May were \$7,270.26; delinquent collections were \$1,549.73; the balance in the P L G I T Operating Account as of May 31 was \$899,514.03 and in the PNC account \$3,422.10; and the balance in the Money Market account was \$0.66. Jennifer reviewed the June bill list in the amount of \$21,257.94 and the budget to actual report for the month ending May 31. The total collection rate through May 31 is 79%.

Engineer's Report: John Heyl, LSSE, reported that they are preparing the Phase 1 construction drawings for the Piedmont Avenue stormwater project. LSSE will be reviewing the potential for stormceptor locations within the Piedmont drainage area to include with the Phase 1 project. There was a meeting with Allegheny County RAAC regarding the GEDTF grant in the amount of \$125,000 and the County has given us permission to move forward with the project. The LSA grant through DCED in the amount of \$500,000 will provide most of the funding for this project. John requested permission to take

proposals for the inspection and repairs of catch basins and inlets. John provided drawings for the catch basin/inlet project and for the Dormont Park TMDL/rain garden project and reviewed them with the Board. There will need to be a public process for ensuring that the Borough and the community understand the importance of the TMDL project.

Solicitor Report: The Solicitor reviewed the insurance renewal information and recommended that the Authority adopt a cyber-security policy.

Manager's Report: Grass reported that they coordinated food, prizes, facilities, and content for the Summer Workshop on June 3. Arrangements were made for the delivery of the rain barrel to the winner of the raffle. The team continued to work with the auditors to complete the 2022 audit which will be submitted to DCED by June 30 and advertised in the Post Gazette. They continue to work with TreeVitalize on the residential Fall tree planting program. All contracts have been executed for the GEDTF and LSA grants for the Piedmont Avenue project and the county has cleared the Authority to move forward with the project. Grass worked with LSSE to investigate a complaint at 3252 Gaylord Avenue and discussed the demolition of buildings at 2999 W. Liberty Avenue with the Borough for sedimentation control.

Committee Reports:

Finance & Legal- No Report this month

Education & Outreach- the Summer Workshop – “Trees: Soak up the Rain” was held on June 3. It was very good content but not well-attended. The Committee should review and make recommendations for public outreach in the future.

Consent Agenda:

Motion by Stumpo, second by Nolan-Kremm to approve the consent agenda.

- A. Meeting Minutes for May 17, 2023
- B. June Bill List in the amount of \$21,257.94
- C. Treasurer's Report for June 2023
- D. Engineer's Report for June 2023
- E. Manager's Report for June 2023
- F. Payment to Solicitor in the amount of \$460.00
- G. Payment to Engineer in the amount of \$6,097.47
- H. Payment for Management Services in the amount of \$4,030.13

Public Comment: None

Motion Carried 3-0

Action Items:

A. Motion by Nolan-Kremm, second by Stumpo to approve the renewal of the Authority’s public officials insurance through Professional Governmental Underwriters effective July 1, 2023 in the amount of \$1,650. Grass reported that this is the same premium as 2022.

Public Comment: None

Motion Carried 3-0

- B. Motion by Kipp, second by Stumpo to authorize the Engineer to prepare and advertise bids for the Piedmont Avenue Phase 1 project.
Public Comment: None
Motion Carried 3-0
- C. Motion by Stumpo, second by Nolan-Kremm to authorize a rain barrel credit in the amount of \$40 to William P. Kelly for an installation at 1682 Dormont Avenue.
Public Comment: None
Motion Carried 3-0
- D. Motion to approve the payment in the amount of \$2500 to Maher Duessel for the compliance audit for 2020-GEDTF-073A Louisiana Avenue project.
Public Comment: None
Motion Carried 3-0
- E. Motion by Stumpo, second by Nolan-Kremm to add a motion to the agenda relative to the 2023 catch/basin inlet project.
Public Comment: None
Motion Carried 3-0
- F. Motion by Stumpo, second by Nolan-Kremm to authorize the Authority Engineer to prepare and issued a Request for Proposals for the 2023 catch/basin inlet project.
Public Comment: None
Motion Carried 3-0

Discussion Items:

- A. Vacant Position – the Board will continue to work with the Borough to identify new members for Board appointment.

Comments from the Public – None

Adjournment: Motion to adjourn by Stumpo, second by Nolan-Kremm. Motion carried 3-0. Meeting was adjourned at 6:45 pm.